



# GARISSA WATER & SEWERAGE COMPANY

12<sup>th</sup> JANUARY 2026

## SENIOR ACCOUNTANT JOB

REFERENCE: GAWASCO/HR/FC/D001/2026

Garissa Water and Sanitation Company Limited, a water utility Company fully owned by the County Government of Garissa and with a mandate to provide water and sanitation services in Garissa County is seeking to recruit a self-driven individual for the position of **Senior Accountant**.

Reporting to the **Head of Finance** the successful candidate will be responsible for ensuring professional management of the company's resources, preparation and availability of all financial reports, budgets of revenue managements.

### **Key Responsibilities**

Supervise work activities of the Financial Accountant

### **Operational Responsibilities**

1. Coordinate preparation of bank reconciliations.
2. Coordinate maintenance of supplier's accounts i.e. posting their invoices and reconciling their accounts.
3. Coordinate maintenance the vote book and ensuring compliance to the budget's allocations.
4. Monitor the company's bank balances and advising the Finance Manager on the same.
5. Prepare monthly section reports for management use.
6. Review and recommend customer adjustments in their bills.
7. Verify postings by staff in the Dynamics system.
8. Undertake continuous professional development to keep us with industry trends.
9. Prepare and submit timely reports and information for decision making.
10. Undertake any other duties as may be assigned.

### **KNOWLEDGE, SKILLS, AND EXPERIENCE REQUIRED**

#### **Key Qualifications and Experience**

1. Bachelor's degree in Finance or Accounting or a related Business degree
2. Intermediate professional CPA II an added advantage
3. At least 5 years relevant working experience with 3 years in a managerial position

### **Key Skills**

1. Proficiency in ICT with strong MS office and internet ability
2. Planning and organizational skills and interpersonal relations
3. Analytical skills
4. Communication skills
5. Strong leadership skills
6. Problem solving skills
7. Indepth knowledge in EPR system

### **Key Attributes**

1. Team work
2. Confidentiality and integrity
3. Professionalism
4. Ability to work long hours
5. Time management
6. Results oriented
7. Attention to detail

### **APPLICATION METHOD**

Application packages which include a cover letter, CV of not more than 5 pages, and certified copies of certificates and testimonials should be sent by post or courier to: -

**The Managing Director  
Garissa Water & Sewerage Company  
Along Lamu Road, Opposite Law Court  
P.O. Box 1088, 70100  
GARISSA**

**In addition to the hard copy, a soft copy of the application should be sent [admin@gawasco.org](mailto:admin@gawasco.org) before the expiry of the closing date (26<sup>th</sup> January 2026, 10:00 AM) with the VACANCY NUMBER as the email subject.**

### **Note:**

- Female and persons living with disability are encouraged to apply
- The Vacancy number should be clearly marked on the left top corner of the outer envelope of the application package
- Only shortlisted candidates will be contacted
- Canvassing in any way will lead to automatic disqualification

**CLOSING DATE: 26<sup>TH</sup> JANUARY 2026, 10:00 AM**



<https://gawasco.org>

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[info@gawasco.org](mailto:info@gawasco.org)



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